

Memorandum

To: St. Louis County Council
From: Christopher Grahn-Howard, Budget Policy Coordinator
Date: October 10, 2023
RE: ARPA Projects Update

Herein is the September ARPA projects update. As one might expect, there are still challenges and progress. We report the following in working with Deloitte and the County Executive's Office. This format builds on your previous updates. You will notice there are several projects at the Step 10 or project launch stage. The final county required stages are as follows - There are multiple signatories to each contract after they are signed by the subrecipient. Some are currently awaiting approval by fiscal, then will be reviewed and signed by the County Executive. At this time none have been fully executed.

In some cases, the County team and Deloitte continue to help some of the sub-recipients build the necessary compliance processes, adding to the time for delivery of outcomes. Below is the legislation information and a reminder of the project workflow process and the following progress. These projects are ongoing, and I participate in the weekly update meetings with Deloitte, The County Executives' Office, and the County Counselors' Office.

St. Louis County American Rescue Plan (ARPA) State, Local, and Fiscal Recovery Funds (SLFRF) Monthly Update September 2023

St. Louis County ARPA Legislation

Legislation	Sponsor	Amount	Recipient	Workflow Step
Bill No. 1 109, 2022	Councilmember Days	\$150,000 \$500,000	Beyond Housing Refuge + Restoration	Project funds reallocated to DHS food security RFP due to grocery store closure. Step 10: Program Launch
Bill No. 1 172, 2022	Councilmembers Dunaway and Clancy	\$800,000	FamilyForward	Step 4: Project Scoping
Bill No. 1 110, 2022	Chairwoman Webb	\$350,000 \$250,000	A Red Circle Rustic Roots Sanctuary Co.	Step 10: Program Launch Step 10: Program

		\$4,400,000	District 4 Food Security	Launch RFP Finalization
Bill No. 1 283, 2022 Ordinance No. 28,608, 2022	Chairwoman Webb	\$25,000 \$25,000	St. Louis Survivor's Legal Support, Inc. (SLSLS) JADASA	Step 10: Program Launch Step 10: Program Launch
Bill No. 272	Councilmembers Days and Webb	\$500,000	Urban League	Step 4: Project Scoping
Bill No. 165	Councilmember Clancy	\$5,593,065	Child Care Aware of Missouri	Step 8: Subaward Contract
Bill No. 111, 2022 Ordinance 28,594	Chairwoman Webb	\$11,000,000	Demolition activities in County	IFB Published 9/26
Bill No. 4 322	Councilmember Trakas	\$18,500,000	Sewage/Stormwater Improvements Economic Development Plan	Please reach out to TPW for updates Step 1: Project Ideation

Key Accomplishments and Updates

- Subaward agreements delivered to 5 subrecipients who completed subrecipient training to launch project.
- TPW Demolition and Revitalization Invitation for Bids (IFB) published on 9/26
- Food Security Request for Proposals, Evaluation Criteria, and Project Application finalized and currently under review by County Procurement and Legal to finalize and publish.
- County staff trained in subrecipient monitoring.
- CAASTL and HUSTL are finalizing project design forms for the Utility Assistance program.

ARPA Subrecipient Project Updates

- **A Red Circle:** Subrecipient has completed the Subrecipient Training and been issued their Subaward Agreement.
- **Child Care Aware:** Subrecipient detailed budget was reviewed by County, third party legal counsel, and Deloitte. Deloitte provided subrecipient obligation requirements guidance to subrecipient. Subrecipient followed up with questions about the requirements. The following response was provided to CCAMO. CCAMO requested a meeting with the County for October 5 regarding additional questions and concerns they have about executing the project within the SLFRF obligation and expenditure requirements and deadlines.
- **FamilyForward:** Deloitte held a meeting to answer questions about Family Forward's redone project entry and project budget documents. Project is being reoriented from capital expenditures to program services that fall within the ARPA scope of cost eligibility. FamilyForward informed Deloitte that they are revising the project forms according to Deloitte's most recent feedback.
- **JADASA:** Subrecipient has completed the Subrecipient Training and been issued their

Subaward Agreement to execute and launch the project.

- **Refuge + Restoration:** Subrecipient has completed the Subrecipient Training and been issued their Subaward Agreement to execute and launch the project.
- **Rustic Roots Sanctuary:** Subrecipient has completed the Subrecipient Training and been issued their Subaward Agreement to execute and launch the project.
- **St. Louis Survivor's Fund** Subrecipient has completed the Subrecipient Training and been issued their Subaward Agreement to execute and launch the project.
- **Urban League:** Urban League is currently revising their project design forms to fund capital expenditures that have yet to be procured, after their procurement process for previously budgeted capital expenditures was found to be noncompliant with ARPA SLFRF eligibility, federal compliance regulations, and County procurement requirements.

ARPA County Department Project Updates

- TPW Demolition and Revitalization
 1. TPW's Demolition & Revitalization Invitation for Bids (IFB) for the first bundle of abandoned properties was published 9/26. The deadline for submissions is 10/26.
 - The pre-bid meeting will be held 10/9
 - First bundle IFB questions and comments from applicants is due on 10/19
 - TPW will continue to publish IFBs for subsequent bundles of abandoned properties that have been entered into the hearing process.
- DHS Food Security
 1. Deloitte finalized the RFP, Application Form, and Evaluation Criteria. RFP is currently with the County Procurement and Legal teams for their final review before publication.
- South County Strong Plan
 1. Sewage/Stormwater Improvements: No updates since last month. Please reach out to TPW for up-to-date information with regards to these project funds.
 - Last update: TPW Staff negotiated a Task Order with the on-call consultant, Crawford, Murphy, and Tilly (CMT) to prepare a design build solicitation package to provide proposers with the necessary data to create their proposals, the solicitation package will include site surveys, preliminary environmental assessment, modeling of existing conditions, catalog of existing utilities, and other necessary elements. The consultant will also prepare solicitation documentation for advertisement. The cost of these services is estimated at \$700,000. In the very near future, the Department will be submitting a request to increase the contract ceiling and utilize ARPA funds for these services. After the solicitation package is complete, the Department will advertise for a design-build team to design and construct improvements.
 2. Economic Development Funds: No updates since last month.
 - Last update: Deloitte has conducted an eligibility assessment for an aquatic center and sent an inventory of projects being carried out by other jurisdictions that fall within this eligible expenditure category and is currently awaiting feedback.
- DHS Utility Assistance
 1. Background: DHS has determined that it would like to create a utility assistance project with approximately \$1M in carryover funds from the emergency rental assistance program. HUSTL & CAASTL have been identified as the potential subrecipients for these project funds, as they are experienced in conducting utility assistance.
 2. Deloitte, DHS, and County executive met with CAASTL and HUSTL to discuss the project design process. HUSTL and CAASTL's project design documents are currently being revised by the subrecipients and will be reviewed by Deloitte.
 3. HUSTL and CAASTL are coordinating to mitigate duplication of benefits from potential applicants.

Meeting Log (8/1-8/30)

Date	Meeting	Participants
9/5	Bi-weekly TPW ARPA Demolition	TPW, Deloitte, Chairwoman Webb
9/6	Weekly ARPA Status Update Meeting	Deloitte, DHS, County Exec, CGH
9/12	Bi-weekly TPW ARPA Demolition	TPW, Deloitte
9/12	HUSTL Project Design	HUSTL, Deloitte, DHS
9/12	CAASTL Project Design	CAASTL, Deloitte, DHS
9/13	Weekly ARPA Status Update Meeting	Deloitte, DHS, County Exec, CGH
9/13	TPW Demolition & Revitalization RFP Finalization Meeting #1	Stephanie Streeter, Joe Kulesa, Greg Tater, and Deloitte
9/14	TPW Demolition & Revitalization RFP Finalization Meeting #2	Stephanie Streeter, Joe Kulesa, Greg Tater, and Deloitte
9/19	Bi-weekly TPW ARPA Demolition	TPW, Deloitte, Chairwoman Webb
9/20	Weekly ARPA Status Update Meeting	Deloitte, DHS, County Exec, CGH
9/26	Bi-weekly TPW ARPA Demolition	TPW, Deloitte
9/27	Weekly ARPA Status Update Meeting	Deloitte, DHS, County Exec, CGH

Project Design Workflow



*SIRA forms are the sub-recipient risk assessment forms they must complete for the County to understand better the sub-recipients' experience and capabilities to manage the grant funds to be awarded successfully. It helps the County estimate the level of risk and effort they need to stay on top of the sub-recipients.

*The windshield assessments are quick assessments from the exterior to see whether a property is abandoned or looks damaged enough to request an inspection. This is also how they can identify abandoned properties to add to the mapping tool. TPW inspections are external and internal to assess whether the property meets the threshold to enter the demolition phase.